



## To all National Federations

Rome, 27<sup>th</sup> January 2006  
Prot.n. AW/ 995  
Licenza Ospite

**RE: Guest Licence to ride in ITALY 2006 – RIDERS and HORSES**

Dear Secretary General,

In the last few years we are pleased to note that there has been a growing number of foreign riders competing in Italian national competitions.

However, our Federation is now finding it very difficult to keep control of today's situation. In Italy, for safety reasons and fair play, we have very strict rules as to who can compete in which category on which horse.

In alignment with other NFs, from the beginning of 2006 our federation will be adopting a new system for obtaining a Guest Licence (in accordance with General Regulations of the FEI art. 105.2). In order to update our database system with correct information free of errors, all foreign riders and their horses wishing to compete in national competitions in Italy must be registered with our federation.

- All riders will be treated in the same way as Italian riders, and the cost of the guest licence will change according to the level of licence required (please see table **no. 1**)
- All horses will also be given a Guest Licence. The cost will be the same as the initial registration of a horse ridden with an Italian Certificate, each year this Guest Licence can be renewed at an annual rate (please see table **no. 2**)

We hope that this will make competing in Italy fair for all involved and we kindly ask you to follow the guidelines indicated below. We have translated a number of tables from our rule books indicating which categories each level of licence and qualification allows riders and horses to compete in. Please refer to these tables before sending your authorisations and declarations to us.

Please find herewith the new procedure which must be followed this year in order to obtain a Guest Licence for your horses and riders:



## **RIDERS**

### **1) DOCUMENTS REQUIRED**

- a. A Rider's form must be filled in by each rider indicating the following **obligatory** information:
    - ✓ Name and Surname
    - ✓ Nationality
    - ✓ Place and Date of Birth
    - ✓ Country of Residence
    - ✓ Contact details (telephone, fax, mobile no. and email)
  - b. Authorisation (signed and stamped on headed paper) from the rider's National Federation sent to the following fax number: +39 06 3233772. This authorisation must indicate the following **additional obligatory** information:
    - ✓ Discipline and/or disciplines
    - ✓ Licence equivalent in Italy - for example: Brevetto, 1° grado, 2° grado CC, 2° grado qualificato (please consult table **no. 3**)
  - c. Fees for the Guest Licence can be transferred to the accounted indicated below
  - d. The cost of the Guest Licence will vary according to the level and according to the attached table which may be subject to yearly updates.
  - e. A copy of the bank transfer must be sent to the above fax number.
  - f. The guest licence will not be issued until a copy of the Rider's form, NF Authorisation and bank transfer has been received by our Federation.
- 2) The FISE will issue the rider with a document which is valid for whole calendar year. This Guest licence will allow all foreign riders to be treated in the same way as Italian riders of the same level (excluding Italian National Championships and competitions and rankings reserved only for Italian riders).
  - 3) Once a rider has been issued with a Guest Licence of a certain level he or she will remain at this level for the entire year unless further communication is received from the rider's NF. The rider will be required to pay the eventual difference between the 2 licences.

## **HORSES**

### **1) DOCUMENTS REQUIRED**

- a. All horses competing in Italy must have a certified national or international passport with a recognition card and all vaccinations up to date in accordance with Italian Veterinary Regulations. A copy of the Certificate of Origin or other equivalent document (eg. FEI passport), indicating the name, nationality and year of birth must be sent to the following fax 0039 06 3233772.



- b. A copy of the description page of the horse (if the Certificate of Origin is without description page, upon request the FISE may send a copy, which must be filled in by a Veterinary).
- c. Declaration (please see attached form) from the horse's NF indicating the horses qualifications and the level in which it is authorised to compete (for example Eventing – Novice, Intermediate and Advanced)
- d. Fees for the Guest Licence can be made payable as follows:
- e. The cost of the Guest Licence will be equivalent to the initial registration of a horse with an Italian Certificate and according to the discipline in which he horse will be competing.
- f. A copy of the bank transfer must be sent to the above fax number.
- g. The guest licence will not be issued until a copy of the Horse's form, copies of National Certificate or equivalent, NF Authorisation and bank transfer has been received by our Federation.

2) The FISE will enter the horse in its database system and will issue the rider with a document confirming the registration which is valid for the whole calendar year.

This document may be renewed each year upon request by the horses NF together with payment of the yearly renewal fee (please see table **No.2**). A declaration of renewal for the calendar year will be issued by the FISE and this must be attached to the original document of registration.

## **EXEMPTIONS**

1. The following disciplines are exempt from the above procedure:

- ✓ Polo
- ✓ Horseball

2. In specific disciplines at a specific level (please see table **no.4**) riders and horses from Nations bordering Italian regions (were there is a special agreement between the two) may be exempt from payment of the Guest Licence.

**However, our federation will still require the customary authorisation from the rider's NF. The horses must have a certified national or international passport with a recognition card and all vaccinations up to date in accordance with Italian Veterinary Regulations.**

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Fees for the Guest Licence for both horses and riders can be made payable as follows:

Account holder:	<b>F.I.S.E.</b>
Bank:	<b>Banca Nazionale del Lavoro</b>
Account number:	<b>10123</b>



Bank codes: ABI 01005  
CAB 03309  
Address of bank: **Sportello C.O.N.I. - Foro Italico Roma**  
Swift code: **IITRR**  
IBAN code: **IT 82 Z 01005 03309 0000000 010123**

Please state as motive “Guest licence + *NF* + *Discipline* + *name of rider 2006*”  
or “Guest licence + *NF* + *Discipline* + *name of horse and or horses 2006*”

A copy of this document together with the forms may be found on the following website  
[www.fise.it](http://www.fise.it).

For any clarification or questions we kindly ask you to contact the Guest Licence Dept.. at one of the following contact numbers:

Tel. +39 06 36858334 fax +39 06 3233772 email [guest@fise.it](mailto:guest@fise.it)

We thank your for your kind attention and your help in carrying out these new guidelines which we hope will be of benefit to our sport as a whole, and I take this opportunity of sending my very best regards.

Yours sincerely,

Secretary General  
Sergio Bernardini

# **TABLES**

**TABLE No. 1 -  
COST OF GUEST LICENCE - RIDERS**

<b>Licence Types</b>	<b>2006</b>
Brevetti B Olympic Disciplines	€90.00
Brevetti B Western	€80.00
Brevetti B QUALIFICATO Olympic Disciplines	€130.00
Brevetti B QUALIFICATO JUNIOR Olympic Disciplines	€90.00
1° GRADO Olympic Disciplines	€155.00
1° GRADO junior Olympic Disciplines	€110.00
1° GRADO QUALIFICATO Olympic Disciplines	€180.00
1° GRADO QUALIFICATO junior Olympic Disciplines	€110.00
2° GRADO Olympic Disciplines	€200.00
2° GRADO Junior Olympic Disciplines	€130.00
2° GRADO QUALIFICATO EVENTING	€130.00

**TABLE No. 2 -  
COST OF GUEST LICENCE – HORSES & PONIES**

<b>INITIAL REGISTRATION (1st Year)</b>	<b>2006</b>
Initial registration for HORSES OLYMPIC disciplines	€185.00
Initial registration for NON OLYMPIC HORSES	€50.00
Initial registration for ITALIAN HORSES with UNIRE Studbook (from 3 years old)	€50.00
Initial registration of PONIES	€90.00
Initial registration of HORSES belonging to associations included in the working agreement between FISE/AIA (Italian Breeders Association)	€20.00

<b>RENEWAL</b>	
Yearly renewal for Horses OLYMPIC disciplines	€50.00
Yearly renewal for NON OLYMPIC disciplines and PONIES	€30.00

**TABLE No. 3 -  
RIDERS LICENCE AND CATEGORY LEVELS IN WHICH THEY MAY COMPETE**

<b>LICENCE LEVELS</b>	<b>DISCIPLINE</b>		
	<b>Dressage</b>	<b>Eventing</b>	<b>Jumping</b>
BREVETTO B	E – F	<b>Please see below</b>	From 1.00 to 1.10
BREVETTO B/DR	E - F		-
BREVETTO B/QUAL.	E – F		From 1.00 to 1.15
G1	All competitions		From 1.15 to 1.25
G1/QUAL.	All competitions		From 1.20 to 1.35
G1/DR	All competitions		-
G2	-		From 1.30 to ↑
G2/DR	All competitions exceptions: Cat. E only with 4 + 5 year old horses Cat. F only with 5 year old horses		-
G2/CCE	-		-
G2/QC (Completo Qualificato)	-		-

## DRESSAGE - only

### Categories

Italian Categories	Level
Categoria E	<ul style="list-style-type: none"> <li>• Basic paces</li> <li>• Excluding work on two tracks</li> </ul> Except: Leg yielding <ul style="list-style-type: none"> <li>• No collection</li> </ul>
Categoria F	FEI pony
Categoria M	FEI Junior
Categoria D	FEI Young Riders Small Tour Big Tour

## EVENTING - only

### Categories

Italian	International level Equivalent	English Equivalent
Categoria 1	-	
Categoria 2	-	
Categoria 3	-	Pre novice
Categoria 4	CIC*	Novice
Categoria 5	CIC**	Intermediate
Categoria 6	CIC***	Advanced

### Rider Licence levels

Italian	Maximum Level	International/English equivalent
Brevetto	Cat. 3	Pre novice
1° grado	Cat. 4	CIC*/CCI*/Novice
2° grado CC	Cat. 5	CIC**/CCI**/Intermediate
2° grado CC qualificato	Cat. 6	CIC***/CCI***/Advanced

### Horse qualifications

Italian	Maximum Level	International/English equivalent
Non esperto - N	Cat. 4	CIC*/CCI*/Novice
Medio - M	Cat. 5	CIC**/CCI**/Intermediate
Esperto - E	Cat. 6	CIC***/CCI***/Advanced

### Summary according to category and licence level (Translation of Italian Eventing Rule Book edition 2006)

Riders with "Brevetto" may participate in:

<b>Categorie 1</b>	All horses
<b>Categorie 2</b>	All horses

Riders with “**Brevetto Qualificato**” may participate in:

<b>Categorie 1</b>	All horses
<b>Categorie 2</b>	All horses
<b>Categorie 3</b>	All horses

Riders with “**1° grado**” may participate in:

<b>Categorie 1</b>	Horses qualified NON ESPERTI - N
<b>Categorie 2</b>	All horses
<b>Categorie 3</b>	All horses
<b>Categorie 4</b>	All horses
<b>Categorie 5</b>	Horses qualified MEDI - M Horses qualified ESPERTI - E

Riders with “**2° grado completo**” may participate in:

<b>Categorie 1</b>	4 year old horses
<b>Categorie 2</b>	4 year old horses 5 year old horses 6 year old horses NON ESPERTI - N 7 year old horses NON ESPERTI - N
<b>Categorie 3</b>	5 year old horses Horses qualified NON ESPERTI - N
<b>Categorie 4</b>	5 year old horses 6 year old horses Horses qualified NON ESPERTI - N Horses qualified MEDI - M
<b>Categorie 5</b>	Horses qualified MEDI - M Horses qualified ESPERTI - E

Riders with “**2° grado completo qualificato**” may participate in:

<b>Categorie 1</b>	4 year old horses
<b>Categorie 2</b>	4 year old horses 5 year old horses 6 year old horses NON ESPERTI - N 7 year old horses NON ESPERTI - N
<b>Categorie 3</b>	5 year old horses Horses qualified NON ESPERTI - N
<b>Categorie 4</b>	5 year old horses 6 year old horses Horses qualified NON ESPERTI - N Horses qualified MEDI - M
<b>Categorie 5</b>	Horses qualified MEDI - M Horses qualified ESPERTI - E
<b>Categorie 6</b>	Horses qualified ESPERTI - E

**TABLE No. 4 -**

**Categories of competitions for NFs bordering Italian Regions where exemption is authorised**

<b>Disciplines</b>	<b>Categories</b>
Dressage	Cat. E + F + M
Eventing	Cat. 1 + 2 + 3
Jumping	Cat. 1* Stella



# HORSE DECLARATION

Horses competing in Italian National Competitions in Italy 2006

To be returned by fax or email to the following contact numbers

Fax n. 0039 06 3233772

Email [guest@fise.it](mailto:guest@fise.it)

NATION:				
DISCIPLINE:				
SURNAME OF RIDER:		NAME OF RIDER:		
NAME OF HORSE:				
QUALIFICATION ( <b>EVENTING ONLY</b> ) N - M - E				
OWNER:				
FEI PASSPORT NO.		NATIONAL CERTIFICATE NO.		
COLOUR:	SEX:	YEAR OF BIRTH:	COUNTRY OF BIRTH	BREED:
DAM:		SIRE:		

**N.B. TO BE COMPLETED IN BLOCK CAPITALS**

\_\_\_\_\_  
signature and stamp of NF

Date of declaration: \_\_\_\_\_





# RIDER INFORMATION

Riders competing in Italian National Competitions in Italy 2006

To be returned by fax or email to the following contact numbers

Fax n. 0039 06 3233772

Email [guest@fise.it](mailto:guest@fise.it)

NATION:		LICENCE TYPE please state according to attached tables:
DISCIPLINE:		
SURNAME OF RIDER:		NAME OF RIDER:
ADDRESS:		
TOWN/CITY	ZIP CODE	COUNTRY
PLACE OF BIRTH		DATE OF BIRTH
TEL No.		FAX No.
MOBILE No.		E-MAIL

**N.B. TO BE COMPLETED IN BLOCK CAPITALS**

\_\_\_\_\_  
signature and stamp of NF

Date of declaration: \_\_\_\_\_